

1 **Article 13**

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3 **Parking and Transportation**

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6 **Section 1. Changes in Parking Arrangements**

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8 ~~When changes in current parking arrangements are proposed, Management will notify~~
9 ~~the Union and fulfill any obligation to bargain.~~

10 **When the Agency relocates offices, creates new offices, renovates space,**
11 **changes the number of parking spaces available or proposes new parking**
12 **assignment procedures, notice and opportunity to bargain regarding parking**
13 **arrangements will be provided to the Union.**

14
15 **The Union will have the option of initiating bargaining pursuant to Article 4 on**
16 **parking arrangements for any SSA facility beginning with the effective date of this**
17 **agreement. Such bargaining must be initiated by the Union within 24 months of**
18 **the effective date of the Agreement.**

19
20 **Section 2. Parking Policy**

21
22 ~~The Employer agrees to continue to provide secure, adequate, convenient parking in~~
23 ~~accordance with 41 CFR 101-20.104-2 (d).~~

24 **The Agency agrees to continue to provide secure, adequate, convenient parking**
25 **for all employees and the public who conduct business with the Social Security**
26 **Administration, consistent with 41 CFR 101-20.104-2. For purposes of this article,**
27 **“Executive” means a government employee with a grade of GS-15 or above.**

28

29 **The Agency will provide parking to employees with disabilities or special mobility**
30 **needs, pursuant to 41 CFR 101-20.003(n). Parking benefits will not be**
31 **unreasonably denied individuals with disabilities.**

32

33 **Section 3. Traffic Violations**

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35 A. An employee who has been issued a citation for a traffic violation on government
36 property, or while conducting official government business within the commuting
37 area of the employee’s permanent duty station, and who is found by authorities to be
38 not guilty or the charges are dismissed will be given administrative leave to cover the
39 time spent for appearing in court. This time will include reasonable travel time to
40 court.

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42 B. Suspension of parking privileges will be for just cause.

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44 **Section 4. Shuttle Service**

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46 Shuttle service, where available, will be provided to employees traveling between
47 buildings in the course of official business. This does not preclude discontinuance of

48 shuttle service where the Employer determines the service is no longer feasible. **When**
49 **shuttle service is not provided, alternative transportation will be provided, such**
50 **as taxi, carpool/vanpool, bus and rail transportation, at no cost to the employee.**

51

52 **Section 5. Commute Options**

53

54 A. The Agency will promote the use of alternative commuting options. **SSA will**
55 **annually provide employees with information regarding car pool arrangements**
56 **for each installation. SSA will also provide employees information regarding**
57 **bus and rail service routes that service each installation. Such information**
58 **will also be provided to all new employees at the time of their orientation. The**
59 **Agency will, on an annual basis, provide all information for car pools, bus and**
60 **rail transportation, and upon request by an employee.**

61

62 B. The Agency will make arrangements for employees to advertise ridesharing
63 opportunities.

64

65 C. The Agency will work closely with public transportation agencies to ensure the
66 availability of public transportation to the facility with special emphasis to
67 accommodate mobility-impaired employees.

68

69 **Section 6. Transportation Subsidy**

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71 **~~A. Eligibility to Receive Transit Subsidy~~**

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73 ~~The agency will continue to provide a public transportation subsidy program for~~
74 ~~bargaining unit employees subject to the availability of funds.~~

75 **All employees are eligible to receive a transit subsidy from the Agency. The**
76 **Agency will pay such subsidy equal to 100% of the employee's commuting costs**
77 **for mass transportation or carpool/van pools, up to the maximum amount**
78 **authorized at the time the subsidy is paid. This maximum will apply to all**
79 **employees, whether their work locations are considered inside or outside the**
80 **National Capitol Region. If authorization to increase transit subsidies occurs**
81 **during the term of this Agreement, SSA will increase transit subsidies to the**
82 **maximum allowable for all geographic areas.**

83

84 **B. Increase Effective Dates**

85

86 **Transit subsidy increases will take effect the month of authorization for such**
87 **increases.**

88

89 **C. Certification for Transit Subsidy**

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91 **When employees transportation expenses change, employees will self-certify**
92 **their monthly costs for commuting via public transportation or van pool. The**
93 **Agency will provide a form for making this application.**

94

95 **Employees who wish to change the amount of the transit subsidy they receive**
96 **will self-certify the change in their monthly commuting costs. The Agency will**
97 **provide a form for making this change.**

98

99 **D. Processing of Transit Subsidies**

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101 **Within one (1) pay period after an employee submits a completed application to**
102 **begin receiving a transit subsidy or change in the amount of the subsidy, the**
103 **Agency will submit all necessary paperwork to the Department of Transportation**
104 **(DOT) for processing. Within one (1) pay period after DOT informs the Agency**
105 **that an application described in section 3.1 or 3.2 has been processed, the**
106 **Agency will notify the affected employee by e-mail of the amount of the new**
107 **transit subsidy and the date of the new subsidy amount will commence.**

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109 **E. Distribution of Transit Subsidy**

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111 **The Agency will distribute the transit subsidy according to the distribution**
112 **schedule for the local transportation system.**

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114 **F. Expedited Requests for Transit Subsidy**

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- 116 **The Agency will work with the DOT to obtain subsidy benefits on an expedited**
117 **basis for employees who sign up between distributions.**